



**Guelph Public Library**

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## **Guelph Public Library Board**

### **Regular Monthly Meeting Agenda**

**Monday, April 29, 2024**

#### **Members**

Danny Williamson (Chair)

Randalin Ellery (Past Chair)

Vivian Webb (Vice Chair)

Alexandra Ortiz Carlsson (Vice Chair)

Renganathan Sadagoban

Bang Ly

Denise Rishworth

Claire Cowan

Candice Lepage

Councillor Rodrigo Goller

Councillor Leanne Caron

Councillor Carly Klassen

#### **Staff**

Dan Atkins (Acting CEO)

Michelle Campbell (Manager of Public Service)

Carolyn Elston-Ryder (Human Resources)

Rupinder Chatha (Project Manager)

Kirsten Bester (Development Officer)

Barbara Powe (Administrative Assistant)

#### **Guests**

Celeste Bannon Waterman (KCI)

Friends of the Guelph Public Library

#### **Regrets**

Renganathan Sadagoban

- |          |   |                  |                        |
|----------|---|------------------|------------------------|
| <b>1</b> | <b>Call to Order</b>  | <b>6:00 p.m.</b> |                        |
|          | <b>1.1 First Nations Acknowledgement</b>                    |                  | C. Cowan               |
|          | <b>1.2 Guelph Public Library Values</b>                     |                  | V. Webb                |
| <b>2</b> | <b>Approval of Agenda</b>                                   | <b>6:10 p.m.</b> | <b>Motion</b>          |
| <b>3</b> | <b>Apologies for Non-Attendance</b>                         | <b>6:13 p.m.</b> |                        |
| <b>4</b> | <b>Declaration of Pecuniary Interests</b>                   | <b>6:14 p.m.</b> |                        |
| <b>5</b> | <b>Consent Agenda (15 min) – Board Review</b>               | <b>6:15 p.m.</b> | <b>Motion</b>          |
|          | <b>5.1 Adoption of March 2024 Minutes</b>                   |                  |                        |
|          | <b>5.2 Correspondence</b>                                   |                  |                        |
|          | <b>5.3 Acting CEO’s Report</b>                              |                  | D. Atkins              |
|          | <b>5.4 Service Utilization Scorecard</b>                    |                  | D. Atkins              |
|          | <b>5.5 Service Capacity Scorecard</b>                       |                  | D. Atkins              |
|          | <b>5.6 Operating Variance</b>                               |                  | D. Atkins              |
|          | <b>5.7 New Central Library - Milestones Update</b>          |                  | R. Chatha              |
| <b>6</b> | <b>Presentations &amp; Reports – Info. &amp; Discussion</b> | <b>6:30 p.m.</b> | <b>Motions</b>         |
|          | <b>6.1 FGPL 2024 Book Sale</b>                              |                  | Friends of the Library |
|          | <b>6.2 Board Committee Updates</b>                          |                  | Various Committees     |
|          | <b>6.3 Donor Recognition</b>                                |                  | K. Bester              |

**Motion:**

That the Guelph Public Library Board approves an in-year budget amendment, allocating an additional \$250,000 to the capital budget specifically designated for the design of a donor recognition system that will be integrated into the New Central Library. This funding will be drawn from the Library Bequest Reserve fund.

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|---|-----------------|
| <b>6.4 2023 Human Resources Annual Review</b> | C. Elston-Ryder |
|---|-----------------|

**Motion:**

That the Guelph Public Library Board receive the 2023 Humans Resources Annual Review for information.

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|----------|--|------------------|---------------|
| <b>7</b> | <b>Authority to Move into Closed Session</b> | <b>7:00 p.m.</b> | <b>Motion</b> |
|----------|--|------------------|---------------|

**Recommendation:**

That the Guelph Public Library Board now hold a meeting that is closed to the public pursuant to:

The Public Libraries Act, Section 16.1(4) A meeting or part of a meeting may be closed to the public if the subject matter being considered is,

(d) labour relations or employee negotiations;

- |           |   |                         |
|-----------|---|-------------------------|
| <b>8</b>  | <b>New Business</b>                         | <b>7:30 p.m.</b>        |
| <b>9</b>  | <b>Unfinished Business</b>                  | <b>7:45 p.m.</b>        |
| <b>10</b> | <b>Next Meeting</b><br>Monday, May 27, 2024 | 6:00 p.m.               |
| <b>11</b> | <b>Adjournment</b>                          | <b>8:00 p.m. Motion</b> |