



Guelph Public Library
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Guelph Public Library Board

Regular Monthly Meeting Minutes

Tuesday, April 20, 2021

Prepared by Barbara Powe

Members

Scott Butler (Chair)

James Gordon

Vivian Webb (Vice Chair)

Getu Hailu

Randalin Ellery (Vice Chair)

Anne MacKay

Lisa Maslove (Past Chair)

Katie Saunders

Aaron Blair

Danny Williamson

Staff

Steven Kraft (CEO)

Carolyn Elston-Ryder (Human Resources)

Dan Atkins (Director of Operations)

Barbara Powe (Administrative Assistant)

Guests

Duncan Bates (Architect DSAI)

John Regan (GM Business, Development and Enterprise Services, City of Guelph)

Stephanie Guy (Project Manager, City of Guelph)

Regrets

Aaron Blair

Anne MacKay

1 Call to Order

The regular monthly meeting of the Guelph Public Library Board was called to order by the Chair, Scott Butler, at 5:35 p.m. on Tuesday, April 20, 2021 via Webex. Steven Kraft, Secretary, was present.

1.1 First Nations Acknowledgement

The Chair read the Territorial Acknowledgement.

2 Approval of Agenda

Motion 28.21:

Moved by G. Hailu

Seconded by D. Williamson

That the Agenda of the April 2021 Library Board meeting be approved as circulated.

Carried

3 Apologies for Non-Attendance

Aaron Blair

Anne MacKay

4 Declaration of Pecuniary Interest

No declarations to report.

5 Consent Agenda

5.1 Adoption of March 2021 Minutes

5.2 Correspondence

5.3 CEO's Report

5.4 Service Utilization Report

5.5 Operating Variance Report

5.6 Financial Review

5.7 H.R. Annual Report

5.8 Board Committee Annual Plan Report

Motion 29.21:

Moved by G. Hailu

Seconded by V. Webb

That the Consent Agenda be approved as circulated.

Carried

6 Presentations & Reports

6.1 Baker District Update

S. Guy reported on the following changes in the Baker Street Project as related to the New Central Library:

6.1.1 Building Height

Original plans depicted a three-storey building with a partial fourth floor. The fourth floor has been removed as to not impact the view corridor. This will not affect the overall programming space or heights of the floors.

6.1.2 Relocation of Archives

Archives space will now be on the P1 level.

6.1.3 Parking Space

Parking below the Library will be increased to accommodate the archives space.

6.1.4 Schematic Design Timeline

Finalized schematic design will be delayed by two to three months. However, the Urban Design Master Plan, the business terms with Windmill and the Sustainable Action Plan will still be presented to council in July.

6.1.5 Budget

There are no adjustments to the design and construction budget.

Several Board members expressed their concerns with the various changes presented.

A discussion followed.

6.2 Central Library Design Update

D. Bates reported Diamond Schmitt Architects were not involved in the decision-making process for changes to the building restructuring. Diamond Schmitt intends to deliver an award-winning project despite the extraordinary challenges presented.

6.2.1 Archives

Performance requirements may be compromised by moving the Archives below grade. Driving day-light into said space, requires open floors above which presents all sorts of conditioning challenges. However, Diamond Schmitt is up for the challenge and will be presenting options.

6.2.2 Roof-Top Terrace

The restrictions posed by the view corridor make it incredibly difficult to place any kind of structure on the roof-top terrace. D. Bates is concerned about having the terrace with just a vestibule and two exit stairs.

6.2.3 Cost

Whenever forms of conditioned spaces are place below grade, there are additional costs associated with it. This includes an additional elevator stop, exit stair requirements, longer runs on ducting, and significant fire separations. It is too early to be able to provide a clear path forward with respect to costs.

6.2.4 Schedule

There are concerns about completing the UDMP and building massing separate from the interior layout of the building. You cannot design a building and then back-fill it, simply hoping the program works. D. Bates suggests that the best performing building cannot be delivered in the given timeframe under these new directives.

A discussion followed.

The Board has requested they have a seat at the table when discussing the New Central Library. Some sort of agreement on the Libraries involvement is necessary going forward.

S. Butler will share the document highlighting the discussed changes to the New Central Library.

Motion 30.21:

Moved by L. Maslove

Seconded by D. Williamson

That the Baker District Update and the Central Library Design Update presentations be received for information.

Carried

7 New Business

7.1 CEO Top of Mind

S. Kraft reported that Staff are doing well maneuvering the constantly changing Covid restrictions. He thanked C. Elston-Ryder for putting together the H.R. report and assistance during these times.

D. Williamson reported that he continues to receive great feedback about the assistance the Library is providing to the public for vaccination registration.

V. Webb inquired about Staff retention during the third wave.

C. Elston-Ryder reported that some Staff have been redeployed, but no one has been furloughed.

7.2 Central Library Update Next Steps

S. Butler suggested calling a special meeting to discuss the changes reported on during this meeting and gather feedback. Said feedback will then be relayed back to the appropriate people.

V. Webb noted that City Staff accepted to come back to the Board with next steps. She believes this would be good for discussion before relaying any further information.

L. Maslove suggested the Board request some reflection from Diamond Schmitt in a few weeks about the new design changes.

8 Unfinished Business

8.1 Loop Updates

B. Powe reported that she has made some updates to the Loop.

The Board home page now consists of:

- Monthly meeting package
- GPL and Board Plans
- Board members contact list

Committee pages have been updated with all the meeting information she had access to. B. Powe has requested that Committee chairs forward any meeting agendas and minutes they may have.

9 Next Meeting

Chair, Scott Butler announced that the next Board meeting would be Tuesday, May 18, 2021 at 5:30 p.m.

10 Adjournment

Motion 31.21:

Moved by D. Williamson

Seconded by L. Maslove

That the Guelph Public Library meeting of April 2021 be adjourned.

Carried

Meeting adjourned at 7:18 p.m.

Library Board Chair

Date

Library CEO (Board Secretary)

Date