



Guelph Public Library
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Guelph Public Library Board

Regular Monthly Meeting Minutes

Tuesday, May 18, 2021

Prepared by Barbara Powe

Members

Scott Butler (Chair)

James Gordon

Vivian Webb (Vice Chair)

Getu Hailu

Randalin Ellery (Vice Chair)

Anne MacKay

Lisa Maslove (Past Chair)

Katie Saunders

Aaron Blair

Danny Williamson

Staff

Steven Kraft (CEO)

Meg Forestell (Supervisor of
Programming, Outreach & Digital
Services)

Dan Atkins (Deputy CEO)

Barbara Powe (Administrative
Assistant)

Guests

Mark Holden (Windmill Developments)

Scott Stewart (CAO, City of Guelph)

Stephanie Guy (Project Manager, City of Guelph)

John Regan (GM Business, Development and Enterprise Services, City of Guelph)

Regrets

No regrets to report.

1 Call to Order

The regular monthly meeting of the Guelph Public Library Board was called to order by the Chair, Scott Butler, at 5:36 p.m. on Tuesday, May 18, 2021 via Webex. Steven Kraft, Secretary, was present.

1.1 First Nations Acknowledgement

The Chair read the Territorial Acknowledgement.

2 Approval of Agenda

Motion 34.21:

Moved by G. Hailu

Seconded by D. Williamson

That the Agenda of the May 2021 Library Board meeting be approved as circulated.

Carried

3 Apologies for Non-Attendance

No apologies to report.

4 Declaration of Pecuniary Interest

No declarations to report.

5 Consent Agenda

5.1 Adoption of April 2021 Minutes

5.2 Correspondence

5.3 CEO's Report

5.4 Service Utilization Report

5.5 Operating Variance Report

Motion 35.21:

Moved by A. MacKay

Seconded by K. Saunders

That the Consent Agenda be approved as circulated.

Carried

6 Presentations & Reports

6.1 Looking Forward – What Does a 21st Century Library Look Like in Guelph?

M. Forestell reported that archaic images of the library we've all seen in the media are demoting and haunting the reality of what we really do. To walk into a public library is to be immersed in a cultural experience rooted in literacy. It's a gathering place where all members of our community are welcome always and forever. It's also an organization that's mandated in creating connections and ties in the community.

When looking at the New Central Library, the following criteria need to be considered:

- Tradition of serving our community
- Better able to meet the needs of our city
- Rooted in the past but always preparing for the future
- Flexible

The Guelph Public Library continues to serve the community well, and it's time we have a better space to do so in.

A questions and answer period followed.

Motion 36.21:

Moved by A. MacKay

Seconded by D. Williamson

That the 'Looking Forward – What Does a 21st Century Library Look Like in Guelph?' report be received for information.

Carried

6.2 Baker District Update

S. Guy reported that the Urban Design Master Plan (UDMP) will be released to the public in two weeks.

City staff are currently working through the City-Library tenancy agreement – Lawyers will be brought in at a later date. They are hoping to have this completed by the time the schematic design is ready in September.

City staff are meeting with Library staff and Windmill biweekly to ensure everyone is up to date.

S. Guy hopes to have more information for the Board meeting in June.

6.3 New Central Library Update

M. Holden reported that the new Library designs meet all three objectives outlined initially:

1. Programming
2. History
3. Square footage

He reported that the Library is now three storeys, fits within the view corridor and meets all zoning restrictions. The main entrance is off of Baker street and the second is at the corner Chapel and Park Lanes.

It includes:

- A 100-person meeting room, which is accessible after Library hours
- A double floor atrium looking towards Library Square
- Two balconies on the second floor
- A rooftop terrace on the third floor
- Archives on the third floor
- An opportunity to install roof-top solar panels

S. Butler brought attention to Duncan Bates' (Diamond Schmitt Architects) report to the Board.

D. Bates reported that they can confirm, with certainty, that the library program, the input from stakeholders collected to date, the objectives of One Planet Living and most importantly, the strategic goals put forth by members of the Library Board at the onset of this design process can, and will, be achieved within a massing that is compliant with the City of Guelph zoning bylaws, UDMP Framework and Baker District Redevelopment aspirations.

A question and answer period followed.

6.4 New Central Library Project Manager Update

S. Kraft requested that the New Central Library Project Manager update be discussed in the closed meeting.

7 Authority to Move into Closed Meeting

Motion 37.21:

Moved by G. Hailu

Seconded by L. Maslove

That the Guelph Public Library Board now hold a meeting that is closed to the public, pursuant to:

Section 16.1(4) of the Public Libraries Act, and section B-5 (6) of the GPL By-Law to consider information relating to a proposed or pending acquisition or disposition of land by the Board; and advice that is subject to solicitor-client privilege, including communications necessary for that purpose.

Carried

The meeting was moved in-camera at 6:45 p.m.

The following matters were considered:

1. Adoption of March 2021 in-camera meeting minutes
2. Design Update
3. New Central Library Project Manager Update

The meeting was moved out of in-camera at 7:34 p.m.

The Board heard advice received in-camera and acted accordingly. The following motion was brought forward:

Motion 38.21:

Moved by L. Maslove

Seconded by A. Blair

That the Guelph Public Library Board direct staff to retain legal council for the Guelph Public Library Board regarding the Baker Street District project.

Carried

8 Open Meeting

8.1 Executive/ Chair Report

Nothing to report.

8.2 External Affairs Committee

R. Ellery reported that she and D. Williamson met with Carolyn Elston-Ryder (Human Resources) to discuss the upcoming Board recruitment process.

Motion 39.21:

Moved by R. Ellery

Seconded by V. Webb

That the External Affairs Committee's verbal report be received for information.

Carried

8.3 Internal Affairs Committee

A. Blair reports that the committee will be requesting a time-line change. They are preparing a report for June's Board meeting.

Motion 40.21:

Moved by A. Blair

Seconded by V. Webb

That the Internal Affairs Committee's verbal report be received for information.

Carried

8.4 Governance Committee Report

V. Webb reported that the revised policies were posted on the Loop for member review. The following motions were brought forward:

Motion 41.21:

Moved by V. Webb

Seconded by A. MacKay

That the Board accept the revised Governance Policies as presented by the Governance Committee.

Carried

V. Webb withdrew the second motion from the report.

Motion 42.21:

Moved by V. Webb

Seconded by G. Hailu

That the Governance Committee prepare a Calendar of Board Activities to ensure adherence to timelines outlined in the GPL Governance Policies. The Calendar will be presented to the Board for review in Q4 2021.

Carried

Motion 43.21:

Moved by V. Webb

Seconded by L. Maslove

That the Board direct the CEO to develop a proposal for the scope and timing of a review and assessment process regarding client needs in the community and related library services. The proposal will be presented to the board for review in Q4 2021.

Carried

8.5 CEO Top of Mind

Nothing to report.

9 Next Meeting

Chair, Scott Butler announced that the next Board meeting would be Tuesday, June 15, 2021 at 5:30 p.m.

10 Adjournment

Motion 44.21:

Moved by L. Maslove

Seconded by A. MacKay

That the Guelph Public Library meeting of May 2021 be adjourned.

Carried

Meeting adjourned at 7:53 p.m.

Library Board Chair

Date

Library CEO (Board Secretary)

Date