



Guelph Public Library

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Guelph Public Library Board

Regular Monthly Meeting Minutes

Tuesday, January 17, 2023

Prepared by Amanda Baxter

Members

Randalin Ellery (Chair)

Danny Williamson (Vice Chair)

Scott Butler (Past Chair)

Renganathan Sadagoban

Vivian Webb

Alexandra Ortiz Carlsson

Bang Ly

Denise Rishworth

Clair Cowan

Candice Lepage

Councillor Rodrigo Goller

Councillor Leanne Caron

Councillor Carly Klassen

Staff

Steven Kraft (CEO)

Dan Atkins (Deputy CEO)

Michelle Campbell (Manager of Public Service)

Carolyn Elston-Ryder (Human Resources)

Kirsten Bester (Development Officer)

Rupinder Chatha (Project Manager)

Amanda Baxter (Administrative Assistant)

Guests

Duncan Bates, Associate, Diamond Schmitt Architects

Stephen Gazzola, Project Manager, City of Guelph

Regrets

Alexandra Ortiz Carlsson

Renganathan Sadagoban

Scott Butler (Past Chair)

1 Call to Order

The regular monthly meeting of the Guelph Public Library Board was called to order by the Chair, R. Ellery, at 5:32 p.m. on Tuesday, January 17, 2023. Steven Kraft, Secretary, was present.

1.1 First Nations Acknowledgement

R. Ellery read the Territorial Acknowledgement.

1.2 Guelph Public Library Values

D. Williamson shared their GPL Values.

2 Approval of Agenda

Motion 1.23:

Moved by R. Goller

Seconded by L. Caron

That the Agenda of the January 2023 Library Board meeting be approved as circulated.

Carried

3 Apologies for Non-Attendance

Alexandra Ortiz Carlsson

Renganathan Sadagoban

Scott Butler (Past Chair)

4 Declaration of Pecuniary Interest

No declarations to report.

5 Consent Agenda

5.1 Adoption of November 2022 Minutes

5.2 Correspondence

5.3 CEO's Report

5.4 Service Utilization Scorecard

5.5 Service Capacity Scorecard

5.6 Operating Variance Report

5.7 Library as a Safe Place Report

5.8 Executive Chair Report

R. Goller requested that the following items be pulled for discussion:

5.7 Library as a Safe Place Report

Library as a Safe Place Report

R. Goller noted that the report showed a high number of incidents in October and November 2022 with patrons and staff.

A discussion followed.

Motion 2.23:

Moved by B. Ly

Seconded by C. Klassen

That the Consent Agenda be approved as approved.

Carried

6 Presentations & Reports

6.1 New Central Library Update Report

D. Bates presented an updated in-detail blueprint of the what the New Library will look like once completed.

A discussion followed.

Action: R. Ellery to converse with the Executive Committee on how Indigenous history and culture will be incorporated in the build and transitioning clientele in the new space

Motion 3.23:

Moved by C. Cowan

Seconded by R. Goller

That the New Central Library Update Report be approved.

Carried

6.2 Fundraising Update

K. Bester provided an update on the fundraising campaign with the support of KCI.

Motion 4.23:

Moved by R. Goller

Seconded by L. Caron

That the Fundraising Update report be approved.

Carried

6.3 Call for Nominations

6.3.1 Board

R. Ellery reported that Board Nominations will be pushed to the next Board Meeting. This will allow an opportunity to the new members consider if any roles appeal to them. R. Ellery reported that the Governance Committee Meetings will continue, but the Internal and External Committee Meetings will be put on hold.

6.3.2 OLA Representative

R. Ellery reported that these meetings are twice a year and is an excellent networking opportunity.

6.3.3 Friends of the Library Representative

R. Ellery reported that these meetings are monthly and in large part deal with the Annual Library Book Sale.

6.4 2023 Board Schedule & Agenda

R. Ellery reported there are scheduling conflicts with some of the new members and proposed that we shift to the second Monday of every month and a new start time of 6:00 p.m. to 8:00 p.m., starting in March 2023.

Motion 5.23:

Moved by: D. Rishworth

Seconded by: R. Goller

To extend the meeting past 7:30 p.m.

Carried

6.5 Registration & Borrowing Policy

M. Campbell provided an update regarding new streamlined opportunities for patrons borrowing physical items and accessing digital resources at the Library.

7 New Business

S. Kraft provided an update on Library Staff accomplishments. D. Atkins and M. Forestell are recent graduates of The Public Library Leaders Program. M. Campbell graduated from The Advancing Public Library Leadership Certificate Program. Lastly, T. Brenndorfer is the recipient of the 2023 OLA Technical Services Award.

8 Unfinished Business

Nothing to report.

9 Next Meeting

Chair, R. Ellery announced that the next Board meeting would be Tuesday, February 21, 2023 at 5:30 p.m.

10 Adjournment

Motion 4.23:

Moved by C. Klassen

Seconded by C. Cowan

That the Guelph Public Library meeting of January 2023 be adjourned.

Carried

Meeting adjourned at 7:27 p.m.

Library Board Chair

Date

Library CEO (Board Secretary)

Date