



## Standard of Acceptable Behaviour

It is the policy of the Guelph Public Library to offer a full range of library services to all residents of the community in a welcoming and safe environment. Library users have a right to use library facilities free from harassment, physical discomfort or danger and emotional stress. The same rights extend to Library Staff. While working to keep regulations and restrictions to a minimum, the Guelph Public Library has identified a number of unacceptable behaviours. Included are behaviours that constitute a crime, impinge on the rights of others, or result in damage to library buildings, collections, or equipment.

### **Accordingly, no person shall...**

1. Intentionally damage, destroy, steal or alter any library property (including computer programs, software, or networks) or a customer's or employee's property.
2. Fail to provide responsible supervision as necessary for children and/or adults under their care.
3. Engage in any form of disruptive behaviour, language, or noise-making which materially disrupts the use of the library facility by others, invades the rights of others, or disrupts the regular and essential operation of the library.
4. Post notices, distribute circulars or petitions, solicit, sell, or engage in any commercial activity on library property which has not been pre-approved by library management.
5. Film, photograph or record on Library property without prior written approval of the Library and of individuals whose image would be identifiable in the recording.
6. Enter the library while not fully clothed (including shoes and a shirt).
7. Use sports equipment in the library. (Rollerblades)
8. Take library material into the washrooms.
9. Bathe, wash clothes or loiter in the washrooms.
10. Use or sell alcohol or illegal substances on library property.
11. Smoke or vape on the premises or within the prohibited area at entrances.
12. Use phones or other communication devices in a manner that disturbs others nearby.
13. Bring dogs onto the premises unless leashed and under the owner's control at all times.
14. Eat food or drink at computer stations or where the potential to damage library materials is elevated.
15. Lay or sit in areas such as to cause an obstruction to safe use of the library by others.
16. Sleep purposefully in the library or on library property.
17. Exhibit bodily hygiene so offensive as to constitute a serious disturbance to other customers or staff.

Library staff is empowered to intervene to prohibit any of the activities or behaviours listed above. Violations of these standards may result in cost-recovery charges, removal of library privileges and prosecution. Library staff will, at all times, endeavour to apply these rules in a fair and reasonable manner. Staff members anticipate and appreciate customers' assistance in creating an enjoyable, productive and welcoming library environment.

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