



Display and Exhibit

1 Policy Statement

- 1.1 The Guelph Public Library provides occasional exhibit space to individuals or groups wishing to display works of art, crafts, and other relevant objects. This free exhibit space enables Library visitors to participate in the creative life of the community, and presents artists with a valued avenue for exhibiting their work.
- 1.2 The Guelph Public Library reserves the right to refuse to display any items considered to be inappropriate and/or unsuitable for a library environment.
- 1.3 The Library does not pay exhibit fees. Exhibitors are responsible for obtaining their own damage insurance for the contents of the exhibit. All exhibitors will be required to sign an artist agreement/waiver.
- 1.4 Permission for an individual or group to exhibit is generally for a single occurrence and does not imply the right to repeat exhibits.
- 1.5 Guelph Public Library does not allow advertisements or solicitations for recruitment, business or fundraising, nor the sale of items. Prices may not be attached to individual works; however, the exhibitor may leave a price list at the information desk or supply a sign listing a contact person, website address and telephone number where visitors can inquire about purchasing information.
- 1.6 Publicity and promotion is the responsibility of the individual or group.
- 1.7 Each artist or group will be responsible for installing and removing their displays as agreed to. The library does not supply any materials except for hooks.

- 1.8 The Library strives to work collaboratively with exhibitors to maintain the integrity of the exhibits; however, the Library reserves the right to alter, move, cancel and/or remove an exhibit that is in contravention of this or other library policies. Displays that contravene federal, provincial or municipal laws will not be accepted.

2 Selection Criteria

There are a number of criteria that library staff consider when approving an exhibit. Exhibits should be:

- 2.1 Responsive to GPL's mission and values as well as the diverse interests of the community.
- 2.2 Suitable for showing in a public library (i.e. extremely erotic or gratuitously violent depictions are not acceptable).
- 2.3 From artists or groups who have not recently displayed at the Library. The Library may approve repeat exhibits by individual artists or groups but prefer to give opportunities to as many artists as possible.
- 2.4 From Guelph and area artists and groups, preferably but not exclusively.

3 Exhibit Areas

3.1 Main Library

- a. Main Floor Locked Glass case

Time frame - 1st of the month to 14th OR 15th of month until the end of the month

Limit of one booking per year

- b. Main Floor Walls

Time frame – 1 month

- c. Second Floor Foyer

Time frame – 1 month

3.2 Branch Libraries

Each branch library except for the Bookmobile has wall space for art exhibits. The exhibits are up for one month. Westminster Branch also has a lockable glass cabinet in the front entrance. Interested parties should contact the Branch Supervisor for specific information.