



**Guelph Public Library**  
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**Guelph Public Library Board  
Minutes  
Tuesday April 16, 2019  
Main Branch Programming Room**

**Members:** Lisa Maslove (Chair), Scott Butler (Vice-Chair), Aaron Blair, Randalin Ellery, James Gordon, Getu Hailu, Anne MacKay, Gertrude Robinson, Katie Saunders, Vivian Webb, Danny Williamson

**Staff:** Steven Kraft (CEO), Dan Atkins (Director of Operations), Nancy Clarke (Director of Customer Service), Linda Cozzarin (Admin Assistant)

**Guest:** Nestor Bottino, (Holzman Moss) Grace Wang (Invizij), Helen Loftin (City of Guelph)

**Absent:** Randalin Ellery, Vivian Webb, Danny Williamson

1. Call to Order: L. Maslove called meeting to order @ 5:35pm
  - ✓ L. Maslove read the Territorial Acknowledgement.
  - ✓ L. Maslove welcomed guests.

2. Approval of agenda:

<b>33:19</b>	<b>Moved:</b>	<b>A.MacKay</b>	<b>Seconded:</b>	<b>G. Robinson</b>
	To accept the agenda as presented.			<b>CARRIED</b>

3. Declaration of Pecuniary Interest: None
4. Consent Agenda: L. Maslove
  - 1) Adoption of Minutes of the March 2019 meeting.
  - 2) Correspondence
  - 3) CEO's Report
  - 4) Annual Review – HR Report
  - 5) Approval of Financial Statements
  - 6) Invizij Monthly Report
  - 7) Annual Report Draft
    - L. Maslove requested to remove the Annual Report draft to New Business.
    - S. Kraft to look into the Financial Report for the revenue update of Room Rentals.

34:19	<b>Moved:</b>	J. Gordon	<b>Seconded:</b>	S. Butler
	To accept the consent agenda as amended. <b>CARRIED</b>			

## 5. Presentation & Reports

- Helen Loftin – General Manager of Business Development & Enterprise.
  - H. Loftin gave a brief overview of her position at the City and reviewed the next steps in moving forward with the Baker Street Redevelopment Project.
  - H. Loftin commitment that the Guelph Public Library Board will have the opportunity to approve the New Central Library Design before it goes to Council in September 2019.
  - Next Public Engagement will be held May 29, 2019 at the River Run. Final engagement hoped for early September 2019.
  - Suggestions or concerns for H. Loftin to be sent to S. Kraft.
  
- Invizij Report – N. Bottino & G. Wang
  - N. Bottino & G. Wang reviewed the Baker District Design Charrette.
  - First proposal of a New Main Library Plan resulted in three levels but in order to accommodate for a Civic Plaza design, it has been changed to four floors.
  - Board addressed their concerns about the New Main Library floor plans.
  - Questions and Answer period followed.

35:19	<b>Moved:</b>	S. Butler	<b>Seconded:</b>	K. Saunders
	The Guelph Public Library Board accepts that the Library design be on four floors to accommodate the site constraints of the Baker Street Development Project. <b>CARRIED</b>			

36:19	<b>Moved:</b>	G. Robinson	<b>Seconded:</b>	G. Hailu
	To extend the meeting past 7:30 pm. <b>CARRIED</b>			

➤ Top of Mind – S. Kraft

- Province cuts Ontario Library Service funding by 50%. S. Kraft to express the support of the board.
- Segment about Library's Beepbot Robot to air on CTV News tonight April 16, 2019.

37:19	<b>Moved:</b>	K. Saunders	<b>Seconded:</b>	G. Hailu
	To accept the Top of Mind Report as presented. <b>CARRIED</b>			

➤ Chair Person Report – L. Maslove

- L. Maslove asked if anyone had any questions on the Chair report that was in the Consent agenda.

38:19	<b>Moved:</b>	K. Saunders	<b>Seconded:</b>	J. Gordon
	To accept the Chair Person Report as presented. <b>CARRIED</b>			

➤ External Affairs – A. MacKay

- Discussion followed:
  - ✓ The most effective way to use the Vision Statement in connecting with potential donors.
  - ✓ Feasibility study to start in the fall.
  - ✓ RFP will be required for fundraising consultant.

➤ Internal Affairs – K. Saunders

- A. Blair to report in May the balance scorecard approach to evaluation.

➤ Governance Committee – G. Hailu

- G. Hailu reviewed the results of the Board Evaluation.
- Discussion followed:
  - ✓ The purpose of Board Evaluation.
  - ✓ What do we need to improve on?
  - ✓ The use of an exit interview on board members.
  - ✓ L. Maslove to have an exit interview with past board member E. Watson.

6. New Business: L. Maslove

- Board members added their comments and suggestions about the Annual report.
- Letter M to develop a video on the report.

7. Unfinished Business – L. Maslove

- None

8. Next Meeting:

- Tuesday May 21, 2019 at 5:30 pm

9. Adjournment:

39-19	<b>Moved:</b>	K. Saunders	<b>Seconded:</b>	
	That the GPL Board meeting of April 2019 be adjourned. <b>CARRIED</b>			

Meeting adjourned at: 7:55 pm

<b>Library Board Chair</b> <span style="float: right;"><b>Date</b></span>

<b>Library CEO (Board Secretary)</b> <span style="float: right;"><b>Date</b></span>