



**Guelph Public Library**  
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**Guelph Public Library Board  
Minutes  
Tuesday October 15, 2019  
Main Branch Programming Room**

**Members:** Lisa Maslove (Chair), Scott Butler (Vice-Chair), Vivian Webb (Vice-Chair), Aaron Blair, Randalin Ellery, James Gordon, Getu Hailu, Anne MacKay, Gertrude Robinson, Katie Saunders, Danny Williamson

**Staff:** Steven Kraft (CEO), Dan Atkins (Director of Operations), Nancy Clarke (Director of Customer Service), Linda Cozzarin (Admin Assistant)

**Absent:** V. Webb

**Guest:** Duncan Bates – Diamond Schmitt Architects

1. Call to Order: L. Maslove called meeting to order @ 5:30 pm
  - L. Maslove acknowledged the Territorial Acknowledgement with her own personal reflection.
  
2. Approval of agenda:
 

L. Maslove requested that the Financial Performance Q3 be postponed until next month and Item #6 GPL Board Motions be removed from Presentations & Reports.

56:19	<b>Moved:</b>	K. Saunders	<b>Seconded:</b>	G. Hailu
	To accept the agenda as amended.			<b>CARRIED</b>

3. Declaration of Pecuniary Interest: None
  
4. Consent Agenda: L. Maslove
  - 1) Adoption of Minutes of the September 2019 meeting.
  - 2) Correspondence
  - 3) CEO's Report
  - 4) Approval of Financial Statements
  - 5) Chair Person Report
  - 6) Library as Safe Place
  - 7) Notice of Motion – Bylaws & Governance Policies
  - 8) Terms of Reference
  - 9) Reciprocal borrowing
  - 10) GPL Board Motions re: Central Library 2018 – 2019

57:19	<b>Moved:</b>	S. Butler	<b>Seconded:</b>	G. Robinson
	To remove items # 7, 8, 9 from the consent agenda for further discussion. <b>CARRIED</b>			

58:19	<b>Moved:</b>	G. Hailu	<b>Seconded:</b>	S. Butler
	To accept the consent agenda as amended. <b>CARRIED</b>			

## 5. Presentation & Reports

- **Central Library next Steps – D. Bates**  
D. Bates, the lead architect gave a brief presentation on the next phase. The current design celebrates a dynamic architecture that is befitting of such a significant community resource.  
City Staff and Windmill Developments have worked together to develop a schedule for a UDMP submission targeting an end of December submission with a final review anticipated in Late February 2020.  
Diamond Schmitt will begin working in a high level of detail towards the production of the drawings required to construct the project.  
Diamond Schmitt will continue to play an active role throughout the construction process and will continually report to GPL with progress reports and site tours.  
Question and answer period followed.
- **Governance Committee – G. Hailu**

59:19	<b>Moved:</b>	J. Gordon	<b>Seconded:</b>	D. Williamson
	Governance Committee and Staff to review the terminology and work on wording for the new Bylaws B-2, B-3 Board –Terms of Reference and Duties of the Officers, and Policy BC – G – 6 Board Chair – Job Description. <b>CARRIED</b>			

60:19	<b>Moved:</b>	A. MacKay	<b>Seconded:</b>	S. Butler
	To extend meeting past 7:30 pm. <b>CARRIED</b>			

- Central Library Update – Report from Central Library Building Co.
  - Terms of Reference

61:19	<b>Moved:</b>	G. Hailu	<b>Seconded:</b>	R. Ellery
	Terms of Reference to be reviewed by Committee and be presented at the November Board Meeting. <b>CARRIED</b>			

- Top of Mind - S. Kraft
  - S. Kraft would like to explore options into a Feasibility Study.
    - 1) Would like Goldie to update the feasibility study that was presented back in 2009.
    - 2) A request for a RFP for fundraising consultants.

Discussion followed on the need for a possibility of a board retreat on how best to approach the need for a Feasibility Study.

62:19	<b>Moved:</b>	S. Butler	<b>Seconded:</b>	G. Robinson
	To direct staff to explore an approach for a Feasibility Study. <b>CARRIED</b>			

63:19	<b>Moved:</b>	D. Williamson	<b>Seconded:</b>	K. Sauders
	To accept the Top of Mind Report as presented. <b>CARRIED</b>			

#### 6. New Business: L. Maslove

- D. Williamson mention nominations for OLA awards are now being accepted.

#### 7. Unfinished Business – L. Maslove

- Reciprocal borrowing update
  - ✓ GPL would like to enter into reciprocal borrowing with Milton Public Library and Waterloo Public Library. Patrons would have full borrowing privileges.
- Fundraising
  - ✓ Would like a Q & A sheet so that the board knows how best to engage with the community.
  - ✓ Would like a campaign chair for fundraising.

## 8. Next Meeting:

- Tuesday November 19, 2019 at 5:30 pm

## 9. Adjournment:

64:19	<b>Moved:</b>	G. Robinson	<b>Seconded:</b>	
	That the GPL Board meeting of October 2019 be adjourned. <b>CARRIED</b>			

Meeting adjourned at: 8:05 pm

<b>Library Board Chair</b>	<b>Date</b>

<b>Library CEO (Board Secretary)</b>	<b>Date</b>