



**Guelph Public Library Board
Minutes
Tuesday January 15, 2018
Main Branch Programming Room**

Members: Lisa Maslove (Chair), Scott Butler (Vice-Chair), Aaron Blair, Randalin Ellery, James Gordon, Getu Hailu, Anne MacKay, Gertrude Robinson, Katie Saunders, Vivian Webb, Danny Williamson

Staff: Steven Kraft (CEO), Dan Atkins (Director of Operations), Nancy Clarke (Director of Customer Service), Linda Cozzarin (Admin Assistant)

Regrets: Dan Atkins, Aaron Blair

1. Call to Order: L. Maslove called meeting to order @ 5:35 pm
 - ✓ L. Maslove read the Territorial Acknowledgement.
2. Approval of agenda:
 - ✓ Amendment to the agenda to include under Unfinished Business.
 - Continue discussion from Saturday's Board Retreat.

01:19	Moved:	G. Robinson	Seconded:	A.MacKay
	To amend the agenda as presented.			CARRIED

3. Declaration of Pecuniary Interest: None
4. Consent Agenda: L. Maslove
 - 1) Adoption of Minutes of the December 2018 meeting.
 - 2) Correspondence
 - 3) CEO's Report
 - 4) Approval of Financial Statements

02:19	Moved:	S. Butler	Seconded:	K. Saunders
	To accept the consent agenda as presented.			CARRIED

5. Presentation & Reports

- New Central Library Project Status Report
 - Team Invizij presented a status report and provided details on the necessary steps going forward.
 - Discussion and review of the status report. Internal Affairs committee will offer feedback to Invizij. Anyone who has any ideas, questions or concerns to contact the committee or K. Saunders directly.
 - Board to approve all reports before going to Windmill Development Group, Council and the public.

- Guelph Arts Council – Creative Spaces: Needs assessment.
 - Discussion followed on the report and its findings.

- Top of Mind – S. Kraft
 - S. Kraft to report on the Annual Board Plan each month and the accomplishments achieved to date.
 - S. Kraft reviewed the Spotlight on Ontario Public Libraries document.
 - The Board can review governance HUB on the SOLS website as to how Board and Council work together.
 - Thank you to all Board members for attending the Board Retreat. Wendy Newman's presentation now available on Board website.
 - S. Kraft to have a discussion with Martin Jewitt on the Board's next steps in going forward.
 - Great attendance for the two public workshops on the Baker District project.

03:19	Moved:	G. Hailu	Seconded:	K. Saunders
	To accept the Top of Mind Report as presented.			CARRIED

- Chair Person Report – L. Maslove
 - Thank you to the committees, K. Saunders and staff that spearheaded the Board work plan goals for 2018.
 - K. Saunders to provide a template for the committee chairs to follow in order to achieve the goals for 2019.
 - Committees will modify and review the previous board work plan goals, what has been done and what needs to be reviewed, and the new goals to accomplish for 2019.
 - Budget presentation by Staff to Council will be presented Wednesday January 16, 2019.
 - State of the City Address 2019 will be held, Thursday February 7, 2019 @ 7:00 am. Anyone interested to notify L. Maslove.

04:19	Moved:	D. Williamson	Seconded:	R. Ellery
	To accept the Chair Person Report as presented.			CARRIED

- External Affairs Update – A. MacKay
 - Next meeting February 11, 2019.
 - Committee to review Terms of Reference and draft their goals for 2019.
 - A.MacKay to get in touch with J. Eaglesham to attend the next External Affairs committee.

- Internal Affairs Update – K. Saunders
 - Just completed Board work plan, wills set goals for 2019 next meeting.

- Governance Update – V. Webb
 - Meeting to be schedule before next Board meeting.
 - Policies to be reviewed in 2019.

6. New Business: K. Saunders

- Election of 2019 Board – K. Saunders

Chair: L. Maslove was acclaimed Board Chair for the Guelph Public Library Board 2019.

Vice- Chair: S. Butler was acclaimed Board Vice-Chair for the Guelph Public Library Board 2019.

Past Chair: K. Saunders will serve as Past Chair for the Guelph Public Library Board 2019.

Board Treasurer: CEO Steven Kraft was appointed temporary Board Treasurer until a replacement can be appointed from the City. V. Webb and governance committee to assist in finding a replacement.

Secretary: CEO Steven Kraft was appointed Secretary to the Guelph Public Library Board 2019.

05:19	Moved:	V. Webb	Seconded:	J. Gordon
	To accept the Guelph Public Library Executive as elected for 2019. CARRIED			

K. Saunders asked the Governance committee to update the Board Bylaw to allow a second Vice-Chair to the Guelph Public Library Board.

7. Unfinished Business – L. Maslove

- Continuation of the advocacy discussion from board retreat.
- Thank you to V. Webb and S. Kraft for organizing the board retreat.

06:19	Moved:	J. Gordon	Seconded:	V. Webb
	To extend January Board meeting past 7:30 pm. CARRIED			

Next Meeting:

- Tuesday February 19, 2019 at 5:30 pm

8. Adjournment:

07:19	Moved:	J. Gordon	Seconded:	V. Webb
	That the GPL Board meeting of January 2019 be adjourned. CARRIED			

Meeting adjourned at 7:45 pm

Library Board Chair

Date

Library CEO (Board Secretary)

Date