



Guelph Public Library
Explore • Connect • Thrive

**Guelph Public Library Board
Minutes
Tuesday September 17, 2019
Main Branch Programming Room**

Members: Lisa Maslove (Chair), Scott Butler (Vice-Chair), Vivian Webb (Vice-Chair), Aaron Blair, Randalin Ellery, James Gordon, Getu Hailu, Anne MacKay, Gertrude Robinson, Katie Saunders, Danny Williamson
Staff: Steven Kraft (CEO), Dan Atkins (Director of Operations), Nancy Clarke (Director of Customer Service), Linda Cozzarin (Admin Assistant)
Absent: K. Saunders

1. Call to Order: L. Maslove called meeting to order @ 5:35pm
 - L. Maslove read the Territorial Acknowledgement.

2. Approval of agenda:

50:19	Moved:	A.MacKay	Seconded:	G. Hailu
	To accept the agenda as presented.			CARRIED

3. Declaration of Pecuniary Interest:
 - S. Butler declared pecuniary conflict on Presentation & Reports Item #2: The 2020 GPL Proposed Operating Budget.

4. Consent Agenda: L. Maslove
 - 1) Adoption of Minutes of June 2019 Board Meeting
 - 2) Adoption of Minutes (Special Board Meeting July 15, 2019)
 - 3) Adoption of Minutes (Special Board Meeting July 29, 2019)
 - 4) Correspondence
 - 5) CEO's Report
 - 6) Approval of Financial Statement
 - 7) Chair Person Report
 - 8) Key Messages: Guelph Public library & Baker Street Redevelopment

L. Maslove requested to remove Key Messages from the Consent Agenda for further discussion.

51:19	Moved:	J. Gordon	Seconded:	A.MacKay
	To accept the consent agenda as amended.			CARRIED

5. Presentation & Reports

- 2020 GPL Proposed Capital Budget – D. Atkins
 - D. Atkins reviewed in detail the proposed 2020 GPL Capital Budget.
 - Capital Budget: A multi-year financial plan, usually five or ten years, for the construction, acquisition or rehabilitation of Capital assets. To allow for the phased planning of major works or projects.
 - The Guelph Public Library is requesting \$400,000 in Capital expenditures in 2020. Capital Budget stays at 0 percent increase.
 - Capital Budget will be presented to City Council October 23, 2019.
 - Question and answer period followed.

52:19	Moved:	A.MacKay	Seconded:	G. Hailu
	To accept the 2020 GPL Proposed Capital Budget as presented. CARRIED			

A.Blair arrived at 5:45 pm

D. Williamson arrived at 5:47 pm. S. Butler arrived at 5:50 and excused himself from the presentation of the 2020 GPL Proposed Operating Budget.

- 2020 GPL Proposed Operating Budget – D. Atkins
 - D. Atkins reviewed in detail the proposed 2020 GPL Operating Budget.
 - Operating Budget: Supports the day-to-day expenditures of the Library.
 - The Guelph Public Library is requesting a 2.77% increase.
 - Operating Budget will be presented to City Council on November 20, 2019.
 - Question and answer period followed.

53:19	Moved:	A. Blair	Seconded:	G. Robinson
	To accept the 2020 GPL Proposed Operating Budget as presented. CARRIED			

➤ Budget Advocacy Strategy

- Discussion followed on how best to proceed with the presentation of the Capital and Operating Budget to the City.
 - ✓ Board and CEO to provide to the City the message of our achievements and accomplishments.
 - ✓ Letter M to prepare a presentation.

➤ Central Library Update

- J. Gordon gave a brief overview of the outcome of the New Central Library meeting held by City Council on Monday September 16, 2019.
- The vote was an endorsement of the recommended cost and staff will now begin detailed design. Final decision comes during next month's budget deliberations.
- The City will be applying for a federal grant of up to \$36.6 million for the project.
- L. Maslove thanked J. Gordon for representing the Library Board.
 "This project is truly unique. It will create economic and social returns for decades to come," Maslove said.

➤ Key Messages: Guelph Public Library & Baker Street Redevelopment

- R. Ellery gave a brief introduction of the report that the New Central Library Building Committee compiled.
 Highlights:
 The New Central Library is an investment in our growing city. It will anchor the Baker District Redevelopment Project. It will also help drive important economic activity across Guelph. It is a key factor in the future business success of our city.
 The New Central Library is the anchor and hub for the community.
- Committee looking for support from the whole board. Board members to sign up to reach out to potential partners.
- To enlist a professional consultant on fundraising.
- Feasibility Study to be discuss at the October Board Meeting.

54:19	Moved:	A.MacKay	Seconded:	G. Robinson
	To accept the Key Messages: Guelph Public Library & Baker Street Redevelopment Report as presented. CARRIED			

- Library Cards – Reciprocal Borrowing – S. Kraft
 - S. Kraft recommended extending reciprocal borrowing agreement privileges to other libraries and to City Hall staff.
 - S. Kraft to provide statistics on the usage of out of town borrowers. Report to be presented at the next Board meeting.

- Governance Committee – V. Webb
 - Board members to fill out board evaluation in December.
 - Notice of Motion: A Motion to amend three Guelph Public Library Board Bylaws and Governance Policies will be presented for discussion and approval at the Guelph Public Library Board meeting on Tuesday October 15, 2019.
 GPL By-law B-2-to reflect 2 Vice-Chairs and their role.
 GPL By-law B-3 to reflect a 2-year term of office for the Chair and Vice-Chairs.
 GPL governance policy BC-G-6 to reflect the job description and job duties of all Officers and Board Members.

6. New Business: L. Maslove

- Nothing to report.

7. Unfinished Business – L. Maslove

- None

8. Next Meeting:

- Tuesday October 15, 2019 at 5:30 pm

9. Adjournment:

55:19	Moved:	G. Hailu	Seconded:	
	That the GPL Board meeting of September 2019 be adjourned. CARRIED			

Meeting adjourned at 7:30 pm

Library Board Chair	Date

Library CEO (Board Secretary)	Date