



**Guelph Public Library Board
Minutes
Tuesday May 21, 2019
Main Branch Programming Room**

Members: Lisa Maslove (Chair), Scott Butler (Vice-Chair), Aaron Blair, Randalin Ellery, James Gordon, Getu Hailu, Anne MacKay, Gertrude Robinson, Katie Saunders, Vivian Webb, Danny Williamson

Staff: Steven Kraft (CEO), Dan Atkins (Director of Operations), Nancy Clarke (Director of Customer Service), Linda Cozzarin (Admin Assistant)

Absent: Scott Butler, Getu Hailu

1. Call to Order: L. Maslove called meeting to order @ 5:35pm
 - L. Maslove read the Territorial Acknowledgement.
2. Approval of agenda:

40:19	Moved:	G. Robinson	Seconded:	K. Saunders
	To accept the agenda as presented.			CARRIED

3. Declaration of Pecuniary Interest: None
4. Consent Agenda: L. Maslove
 - 1) Adoption of Minutes of the April 2019 meeting.
 - 2) Correspondence
 - 3) CEO's Report
 - 4) Approval of Financial Statements
 - 5) Annual Review - Scottsdale
 - 6) Annual Review – Westminster
 - 7) Annual Review – West End

K. Saunders requested to remove CEO report and all Branch Reports to Unfinished Business, for discussion.

41:19	Moved:	G. Robinson	Seconded:	D. Williamson
	To accept the consent agenda as amended.			CARRIED

5. Presentation & Reports

➤ CUPE Presentation – T. Gray

- T. Gray gave a brief introduction about CUPE Local 1946 and introduced the CUPE Executive Board.

A. Blair arrived @ 5:55 pm

➤ Top of Mind – S. Kraft

- S. Kraft reported on meetings that were held with Diamond Schmitt, Windmill Development, Invizij and City Staff and enumerated upcoming special meetings.
- A preliminary Conceptual design for the library will be presented at the public engagement on May 29 at the River Run Centre. July 15, 2019 special City Council meeting. Final conceptual design to be presented to City Council at Special Council meeting September 23, 2019.
- S. Kraft proposed a July date for the Library Board to review and approve the conceptual design prior to Council special meeting in September.
- Discussion followed.
- S. Kraft reviewed the Invizij Report. Discussion followed.

L. Maslove requested to move In Camera.

Moved in Camera @ 6:25 pm

42.19	Moved:	J. Gordon	Seconded:	D. Williamson
	To move in Camera – Discussion on a proposed or pending acquisition or disposition of land by the Guelph Public Library Board. CARRIED			

43.19	Moved:	J. Gordon	Seconded:	A. MacKay
	To move out of in Camera. CARRIED			

Moved out of in Camera @ 7:10 pm

S. Kraft walked the Board through the design plan that will be presented to the public. Any Board Members that may have any concerns should contact S. Kraft.

L. Maslove to reserve time at the June Board meeting for discussion of the May 29 public engagement.

44:19	Moved:	A. MacKay	Seconded:	K. Saunders
	H. Loftin commitment that the Guelph Public Library Board will review the approval of the Conceptual Design prior to the City Council meeting on September 22, 2019. CARRIED			

45:19	Moved:	R. Ellery	Seconded:	G. Robinson
	To accept the Top of Mind Report as presented. CARRIED			

➤ Chair Person Report – L. Maslove

- Asked Board members if they would like to stay on their assigned committee or if they would like to change. Anyone who would also like to sit on another committee, please let L. Maslove know.

46:19	Moved:	A. MacKay	Seconded:	A. Blair
	To accept the Chair Person Report as presented. CARRIED			

➤ Internal Affairs – A. Blair

- A. Blair gave an overview of the purpose and the functions that the Balanced Scorecard serves.
- Would the board like to continue developing a balanced scorecard approach?
Discussion followed.

➤ External Affairs – A. MacKay

- A report to be included in next month's package, to outline how we use the Vision Statement in discussions about the New Central Library.

➤ Governance Committee – V. Webb

- Nothing to report at this time.

6. New Business: L. Maslove

➤ Appointment of Treasurer

- S. Kraft stepped down as Temporary Treasurer.
- L. Maslove nominated Dan Atkins (Director of Operations) as Treasurer for the remainder of the calendar year.

47:19	Moved:	A. MacKay	Seconded:	A. Blair
	To appoint Dan Atkins as Treasurer. CARRIED			

- K. Saunders asked that the Guelph Public Library Board support City Council's receipt of Guelph's Community Plan. A letter will be sent to Council.

48:19	Moved:	K. Saunders ¹	Seconded:	G. Robinson
	That the Guelph Public Library Board acknowledges and supports Council's receipt of Guelph's Community Plan. CARRIED			

7. Unfinished Business – L. Maslove

➤ Discussion followed re: Branch Reports

- ✓ Would like all branches to reference the Strategic Plan and how they are in line and contributing towards achieving Strategic and Operational goals.
- ✓ Internal Affairs committee to come up with a tool in order to see that branches are achieving their goals.
- ✓ S. Kraft informed the Board that an RFP was released to find a general contractor for the renovation planned at Westminster Square Branch.

49:19	Moved:	V. Webb	Seconded:	J. Gordon
	To accept all the Branch Reports as presented. CARRIED			

➤ Discussion followed re: CEO Report

- ✓ S. Kraft elaborated on CEO's activities for the month.

50:19	Moved:	A. MacKay	Seconded:	A. Blair
	To accept the CEO's Report as presented. CARRIED			

8. Next Meeting:

- Tuesday June 18, 2019 at 5:30 pm

9. Adjournment:

51:19	Moved:	D. Williamson	Seconded:	
	That the GPL Board meeting of May 2019 be adjourned. CARRIED			

Meeting adjourned at: 7:55 pm

Library Board Chair Date

Library CEO (Board Secretary) Date