



**Guelph Public Library Board
Minutes
Tuesday June 16, 2020
Via Phone Conference**

Members: Scott Butler (Chair), Vivian Webb (Vice-Chair), Randalin Ellery (Vice-Chair), Lisa Maslove (Past-Chair), Aaron Blair, James Gordon, Getu Hailu, Anne MacKay, Katie Saunders, Danny Williamson

Staff: Steven Kraft (CEO), Dan Atkins (Director of Operations), Nancy Clarke (Director of Customer Service), Linda Cozzarin (Admin Assistant)

Regrets: Danny Williamson

1. Call to Order: S. Butler called meeting to order @ 5:32 pm
 - S. Butler read the Territorial Acknowledgement and welcomed all participants.

2. Approval of agenda:
 - 2 items to be added to presentation & reports.

44:30	Moved:	V. Webb	Seconded:	L. Maslove
	To accept the agenda as amended.			CARRIED

3. Declaration of Pecuniary Interest: None

4. Consent Agenda: S. Butler
 - 1) Adoption of Minutes of Minutes of May 19, 2020
 - 2) Correspondence
 - 3) CEO's Report
 - 4) Approval of Financial Statement
 - 5) Service Utilization Report

45:30	Moved:	A. MacKay	Seconded:	K. Saunders
	To accept the consent agenda as presented.			CARRIED

5. Presentation & Reports

1) Executive Committee Report/Chair Report – S. Butler

- Midterm performance review of CEO and the progress made to date.

46.20	Moved:	J. Gordon	Seconded:	K. Saunders
	To accept the Executive Report as presented. CARRIED			

2) Update 2020 Strategic Work Plan – S. Butler

- S. Butler passed the discussion over to S. Kraft for an update on the accomplishments made to date.
- Still coordinating with City Clerk's office to discuss City Archives as part of the New Central Library.
- Renovations at Main Branch are progressing well, with the majority of the renovations now being completed.
- Renovations at Westminster Square Branch have been completed along with a new Tech Lab which opened in February.
- Majority of the Strategic Goals have been on hold due to COVID-19 Pandemic.
- S. Kraft is pleased with the accomplishments to date and hopeful the majority of the Strategic Goals will be completed by year end.
- Discussion followed:
 - ✓ Kudos to management and staff for all the efforts on implementing the Strategic Goals and for a job well done with the smooth launch of Curbside Pickup.

47.20	Moved:	A.MacKay	Seconded:	K. Saunders
	To receive the information on the 2020 Strategic Work Plan. CARRIED			

3) Update Board Work Plan 2020 – V. Webb

- Due to the recent suspension of committee meetings, the committee chairs have agreed to proceed with new virtual meetings in order to assess what work needs to be reassessed and revise a new Board Work plan for the remainder of the year.

- L. Maslove mentioned the fact that the “Develop timeline of key dates related to Central Library” has been completed.
- 4) Update New Central Library – S. Kraft
- S. Kraft updated the Urban Design Master Plan for Baker District and how it shows how all the elements of the Baker District – residential, commercial, parking and open space – fit together and connect. Join us for a virtual open house presentation on July 11, 2020.
 - Public engagement separate presentation for library to be held later in July 2020. S. Kraft to have more information after the Steering Committee meeting next week on June 24.
 - S. Kraft to send Community Engagement results to the Board and would like the External Affairs committee to review before the community engagement meeting in September.

48:20	Moved:	L. Maslove	Seconded:	V. Webb
	To receive the relative information of the New Central Library. CARRIED			

- 5) CEO Top of Mind – S. Kraft
- Discussion followed:
 - ✓ Digital resources are doing well.
 - ✓ A list of free resources until August:
 - ✓ AudioBookCloud
 - ✓ RomanceBookCloud
 - ✓ TeenBookCloud
 - ✓ TumbleBook Library
 - ✓ Ancestry
 - ✓ Kanopykids
 - ✓ Extending curbside pickup on Tuesday, Wednesday and Thursday until 7:00 pm at main.
 - ✓ Received new (washable) face masks with our logo on them.
 - ✓ Redesigning and configuring computer work stations.
 - ✓ How can the library play a role and build relationships with the movement of black lives matter?
 - ✓ Library to initiate, advise, identify ways for appropriate action plans related to issues of cultural diversity in order to reflect our changing community.

49/20	Moved:	V. Webb	Seconded:	A. Blair
	To accept the Top of Mind Report as presented. CARRIED			

6. New Business: S. Butler

- No Friends of the Library Booksale this year. Encourage patrons to support our friends. A. MacKay, L. Maslove and D. Williamson to distribute a poll?
- K. Saunders encourage board members to participate in a webinar from SOLS on the Library Board decision making during COVID-19. Lots of great resources that can be followed. K. Saunders to send link to webinar.
- J. Gordon wished T. Gray a speedy recovery on a personal injury she received.

7. Unfinished Business: S. Butler

- None

8. Next Meeting:

- Tuesday September 15, 2020 at 5:30 pm
 - ✓ A special meeting may be required before next board meeting. Will keep members posted.

9. Adjournment:

50/20	Moved:	A. MacKay	Seconded:	
	That the GPL Board meeting of June 2020 be adjourned. CARRIED			

Meeting adjourned at: 7:06p pm

Library Board Chair	Date

Library CEO (Board Secretary)	Date