

## Meeting Room Fee Schedule

Room-Location	Non-Profit Rate	For-Profit Rate	Capacity	Parking
Board Room Main library 100 Norfolk St.	\$20.00 per hour	\$30.00 per hour	Seating 10 – 15  Max occupancy 28 (170 sq. ft.)	Metered \$1/hour 2 hours free on street Baker St. parking lot located nearby
Program Room Main library 100 Norfolk St.	\$25.00 per hour	\$35.00 per hour	Seating 80  Max occupancy 150 (900 sq. ft.)	As above
Meeting room East Side Branch 1 Starwood Dr.	\$20.00 per hour	\$30.00 per hour	Seating 30 – 40  Max occupancy 60 (480- sq. ft.)	Free parking
Meeting room Westminster Square 100 – 31 Farley Dr.	\$20.00 per hour	\$30.00 per hour	Seating 40 – 50  Max occupancy 100 (460 sq. ft.)	Free parking

## Equipment availability and fee schedule

### Main Library:

- Set up fee will be charged separately if required: ..... \$30.00
- Technical assistance fee ..... \$30.00
- Lectern..... \$10.00
- Easel whiteboard..... \$ 5.00
- Lapel microphone..... \$10.00
- LCD projector..... \$25.00