

Using the Self-Serve Book Club Reservation System

The self-serve book club reservation system can be found at:

<https://www.guelphpl.ca/Modules/Bookclub/>

To View Titles

By default, you will see all book club sets listed alphabetically by title. You can use the keyword search to search by title or author, or limit your search by fiction, nonfiction, junior, teen, and tween using the drop-down genre menu.

Next to each title is a short description of each book. The number of copies in each set is shown in grey.

To Check Availability

Click on “View Availability” to check existing reservations on a title. A pop-up calendar will appear. If the calendar is blank, the title is available. Purple indicators will display where the title has been reserved. But if, for example, 10 copies in a set of 20 has been reserved, there would still be 10 copies available to you.

To Search by Availability

From the home page of the reservation system, click on the “Search by Book Set Availability” link. This will give you the option to enter your pickup and return dates, as well as the number of copies you require. This will show you only the book club sets that would have enough copies available for you in your given date range.

You can also limit the results of this search further by using the keyword search and the genre filter. To return to the previous screen, click “Search by Book Set”



To Reserve a Title

Click on “Make Reservation” to reserve a title.

This will take you to second page where you will need to enter your contact information, pickup and return date, and quantity required. Book club reservations will require a minimum of one week’s notice in order for us to process your request.

A “View Availability” link will still appear for your selected title at the top of the page for easy access if you need to refer to the availability calendar. The system will not allow you to overlap with other reservations or to book more than what’s available. If you try to enter a quantity and the number keeps dropping lower or down to zero, this is an indication that you are trying to reserve more copies than what is available to you.

We recommend clicking the checkbox to receive email confirmation of your reservation.

To See What You Have Reserved

From the home page of the reservation system, click on the “Book Club Report” link. You will be prompted to enter your library card number and PIN, which will generate a PDF of your existing book club reservations.

For more information, or if you need to make changes to any of your reservations, please contact lbaker@guelphpl.ca



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