



Wireless Printing Options

A. Print an Email Message or Attachment

Send files from your email on any device; each message and attachment will show up as a separate print job

Forward the email to one of the following addresses:

BLACK & WHITE 8.5 x 11 gpl-norfolkstreet-bw@printspots.com
COLOUR 8.5 x 11 gpl-norfolkstreet-color@printspots.com
BLACK & WHITE 8.5 x 14 gpl-norfolkstreet-bw-legal@printspots.com
COLOUR 8.5 x 14 gpl-norfolkstreet-colour-legal@printspots.com

B. Print from a Website

Send files to our printer from home or from a laptop; password-protected documents and pop-ups will not print this way

- Open your browser and type <http://www.printeron.com/gpl/norfolkstreet>
- Select BLACK & WHITE or COLOUR from the options
- Enter your email address in the box
- Enter the URL of the website you want to print
- Click on the green PRINT button
- Once you see a message that says YOUR REQUEST HAS BEEN PROCESSED, your print job will be ready at the print station

C. Print from Mobile Device

Send files to our printer from your phone or tablet

- On your device, install the PrinterOn app
- In the app, select the type of file you are printing (ie. documents, photos) and then select your file
- Tap PRINTERS then tap LOCATION and search GUELPH PUBLIC LIBRARY
- Tap the orange printer above Guelph on the map
- Tap the "2 printers found" box and select a printer (B/W or Colour)
- Tap the checkmark in the top right and then tap PRINT
- To confirm your print was successful, tap PRINT HISTORY