



Guelph Public Library
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Guelph Public Library Board

Regular Monthly Meeting Agenda

Monday, March 30th, 2026

Members

Bang Ly (Chair)

Danny Williamson (Past Chair)

Renganathan Sadagoban (Vice Chair)

Alexandra Ortiz Carlsson

Randalin Ellery

Vivian Webb

Denise Rishworth

Claire Cowan

Candice Lepage (Secretary)

Councillor Rodrigo Goller (Vice Chair)

Councillor Leanne Caron

Councillor Carly Klassen

Staff

Dan Atkins (CEO)

Michelle Campbell (Deputy CEO)

Carolyn Elston-Ryder (Human Resources)

Katie Duncan (Supervisor of Communications)

Andrew Kwan (Manager, IT)

Meg Forestell-Page (Manager of Public Service)

Robin Foster (Supervisor, Business Planning)

Shauna Parsons (Administrative Assistant)

Guests

No guests to report.

Regrets

No regrets.

Alternative formats are available by contacting the Library Administrative Assistant.

1 Call to Order**6:00 p.m.****1.1 First Nations Acknowledgement****B. Ly**

As we gather, we are reminded that Guelph is situated on land that is steeped in rich Indigenous history and currently home to many First Nations, Métis and Inuit people.

Today, we acknowledge the Dish with One Spoon and the Mississaugas of the Credit First Nation on whose traditional territories we are meeting.

Let us be grateful to the many generations who have come before us, as we strive to walk together on a path of mutual respect and support.

May the decisions we make, and the activities we pursue, be inclusive and mindful of the many generations yet to come

1.2 Guelph Public Library Values**C. Cowan**

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| 2 Approval of Agenda | 6:05 p.m. Motion |
| 3 Apologies for Non-Attendance | 6:08 p.m. |
| 4 Declaration of Pecuniary Interests | 6:14 p.m. |
| 5 Consent Agenda | 6:15 p.m. Motion |
| 5.1 Adoption of February 2026 Minutes | |
| 5.2 Revised Proposed Board Meetings Schedule | |
| 5.3 CEO's Report | D. Atkins |
| 5.4 Service Utilization Scorecard | D. Atkins |
| 5.5 Service Capacity Scorecard | D. Atkins |
| 5.6 Operating Variance Report | D. Atkins |
| 5.7 New Central Library Update Report | D. Atkins |
| 6 Presentations and Reports | 6:30 p.m. |
| 6.1 Preliminary Year-End Financial Review | R. Foster |
| 6.2 Staff Development Day 2026 | C. Elston-Ryder |

Motion: That the Guelph Public Library Board direct staff to draft a letter to the City Treasurer requesting that the 2025 surplus of \$123,772 be transferred to the Guelph Public Library Operating Contingency Reserve.

Motion: That the Guelph Public Library Board approve the closure of all library locations for one full day in the third quarter of 2026 to enable all staff to participate in a system-wide Staff Development Day.

Recommendation:

That the Guelph Public Library Board now hold a meeting that is closed to the public pursuant to:

The Public Libraries Act, Section 16.1(4) A meeting or part of a meeting may be closed to the public if the subject matter being considered is,

- a) the security of the property of the board;
- b) personal matters about an identifiable individual;
- c) a proposed or pending acquisition or disposition of land by the board;
- d) a labour relations or employee negotiations;

- 8 New Business** **7:45 p.m.**
- 8.1 Board Retreat** **D. Williamson**
- Motion:
- 8.2 Board Recruitment** **B. Ly**
- Motion: That the Library Board direct the Recruitment Committee to provide recommendations for Board Executive elections and succession planning.
- 9 Unfinished Business**
- 9.1 Agenda Item Opportunities and Procedure** **B. Ly**
- 10 Next Meeting** **8:00 p.m.**
- Monday, April 17th, 2026 – 6:00 p.m.
- 11 Adjournment** **Motion**